

**NEW YORK YEARLY MEETING  
BOARD OF TRUSTEES  
TELEPHONIC MEETING  
August 22, 2017**

**MINUTES**

Present: Spee Braun, Fred Dettmer, Keith Johnson, Peter Phillips, Roseann Press (Acting Clerk), Jim Whitely

1. The Trustees of New York Yearly Meeting met telephonically on Tuesday, August 22, 2017 at 9:00 a.m. After worshipful centering, those present identified themselves.
2. Nominations: Spee Braun and Roseann Press reported for the Nominating Committee. The minutes from last meeting were corrected to clarify that Peter Phillips will be serving as Secretary, rather than Recording Clerk. The question was raised whether three consecutive five-year terms is still appropriate, and whether three-year terms is preferable. That question will be raised at a later date. In considering a possible new Trustee, diversity is an appropriate consideration. The Nominating Committee considered that qualifications include awareness of Yearly Meeting operations; financial literacy; computer and technological competence; availability and willingness to do work between meetings; familiarity with nonprofit law; and strong spiritual grounding in Quaker process, including clerking and recording skills. No unity was reached on a particular nominee at this time. Those with suggestions should convey them to Spee and Roseann prior to the October meeting of the Trustees.
3. Financial Clerk's Report: Spee Braun requested that a Trustee be named to review the Financial Clerk's work periodically. Jim Whitely agreed to serve, beginning in early 2018, and subsequently at a frequency to be determined based on experience and coordination with the Audit Committee. The Trustees considered proper use of the Sufferings Fund, which totals approximately \$10,000 and which are not invested. No grants have been made in a number of years and the Committee is not currently active or functioning, although Friends have been named to serve on the Committee. The Clerk and Financial Clerk of Trustees are directed to consult with Ministry Coordinating Committee regarding the uses of these monies. A proposed modification to the bylaws regarding the office of Treasurer was presented for a first reading at Summer Sessions and will be presented for a second reading at Fall Sessions. The separate Trustee bank account is still open but will be closed by the end of the month. Spee attended the Financial Services Committee and reported that the Handbook charge of the Committee is restricted to developing a budget but not to promulgating policies such as cash management. A draft chart of "Trustee Point People" was distributed, and will be discussed at the October meeting of the Trustees. The Trustees files in NYYM's office will be reviewed in September. The Financial Clerk will report on her meeting with the Committee for Disbursement of the Mosher Fund at a later date.
4. Ministry Coordinating Committee: Ministry Coordinating Committee submitted a report requested by the Trustees recommending uses of retained Advancement funds (copy

attached). The Trustees approved the spending and will direct the Yearly Meeting Treasurer to disburse the funds.

5. **Audit Committee:** A proposal to make Audit Committee a committee of the Board of Trustees (attached) was considered. While the Trustees are tender to the concept, action was deferred and the topic will be revisited at its next meeting.
6. **Accountability Reports:** Peter Phillips reported that accountability responses were received from Indian Affairs and Mosher Committees, and were unobjectionable.
7. The Trustees will monitor the progress of the “Pay as Led” proposal for Summer Sessions 2018.
8. **Responsibilities/Role of Trustees for Legal Matters:** Peter Phillips and Fred Dettmer noted that the Trustees may have responsibilities for matters, events, actions raising legal issues for the Yearly Meeting. The topic will be raised at the next meeting.
9. The Trustees will next meet at Purchase Meeting at Noon on Sunday October 1, 2017.

Respectfully submitted,

Peter Phillips  
Secretary