

General Services Coordinating Committee, NYYM 2017-01-28

Present: John Cooley, Barbara Menzel Callie Janoff, Linda Houser, Christopher Sammond, Lucinda Antrim, Charlene Ray, Karen Way, Melanie-Claire Mallison, Fred Dettmer, Bridget Bower, Laura Cisar, Lisa Gasstrom, Doug Way, Jerry Leaphart, Hans-Jurgen Lehman, Dare Thompson

Regrets: Matt Scanlon, Paula McClure, Mary Williams, Mark Hewitt

We began the morning session at Coordinating Committee Weekend, Powell House, with a roll call from the yearbook

1. Audit Committee. Linda Houser reported for Audit. The report is attached. The report was received. Friends discussed the role of audits in the organization, with concerns about transparency, responsibility for the funds being spent appropriately and finding people to serve on Audit Committee being raised. Trustees are also considering the role of audits in the yearly meeting.

2. Financials for 2016. The books for 2016 are not yet closed. John Cooley thinks that the yearly meeting's income will exceed expenses.

3. Development Committee. Jerry Leaphart reported that the committee exceeded \$41,000 in fundraising. Much of this came in late in the year. The report was received and is attached. The role of development in the yearly meeting was considered, given the various points at which the yearly meeting raises money, as to whether development should be central or distributed.

4 Long term giving. A proposal has been circulating to coordinate planned giving among NYYM, Oakwood and Powell House. Although nothing has taken form, Friends feel that the possibility of a coordinated planned giving program could strengthen all of these organizations and is worthy of further consideration.

5. Financial Services Committee requests that each committee consider their needs for 2018 as to whether there will be changing financial requirements. Prompt attention to this will facilitate their work. They hope to bring both 2018 and 2019 proposed budgets to Summer Sessions.

6. Sessions Committee. Linda Houser reported on preparations for Summer Sessions. Sessions Committee would like to send postcards using the YM mailing list. Postcards have previously been sent for free by Silver Bay Association; they are now charging for this. **Friends approve the use of the mailing list if Sessions decides to send one.**

The next two Spring Sessions will not have facility expenses because they are being hosted by Friends organizations.

Session Committee is exploring with Communications Committee options for doing online registration for Summer Sessions.

The Committee also requested considering the idea for the Sessions budget line to be turned into a fund that rolls over to the next year. There is already a Spring/Fall Sessions fund for handling income and expenses for those sessions.

These ideas need to be considered during the completion of the current process of consolidation of funds. Other ways were urged for viewing the budgeting process.

The afternoon session began with a period of worship.

7. Personnel. Steve Davison wishes to be released from his service to the Yearly Meeting including the work of the YMs website. He is willing to continue through the migration to the new website. Volunteers are welcome for that project. [John Cooley encouraged committees to put their records on the website.]

Callie Janoff reported that ARCH is expecting to maintain their current staffing level for 2017 and will be meeting with Personnel Committee to consider 2018 staffing plans. In addition, they are moving forward with their grant for business planning. As part of the planning process, they are expecting Friends from Development and Personnel Committees to join with Aging Concerns Committee.

8. Ad Hoc Staff Structure and Personnel Committees. Barbara Menzel reported that a job opening announcement has been posted. The ad hoc committee on staff structure is requesting \$1,000 budget for advertising, including in Friends Journal in March, also ad in Quaker Life and YM websites. They are also asking that all members get the notice via email. Deadline for applications is April 1. The request for funds was approved. Draft announcements and a job description for the General Secretary were distributed. Friends made suggestions for revisions.

They propose a search committee consisting of 5-6 Friends. John Cooley proposes a committee of Barbara Menzel, Hans-Jurgen Lehman, Lisa Gasstrom, Mike Clark with John Cooley as an ex-officio member. Other Friends who have not yet been consulted, particularly someone from Ministry CC, may be added.

The Ad hoc committee will provide a final report of their work at Spring Sessions.

9. The clerk noted that many GSCC committees are under enrolled with volunteers. Few of the committees have completed the accountability queries. Some of our Handbook pages need to be updated. We spent some time sharing.

10. Records Committee. Bridget Bower reported that Records Committee is going to talk with a different genealogy vendor about digitizing our records. They have done the records of Ireland Yearly Meeting and have approached us through Friends Historical Library.

John Cooley, Clerk

Bridget Bower, Recording clerk