MONTHLY MEETING INFORMATION SHEET - MAY 2010

1. **Meeting Name** _____ Regional Meeting_____

2. Times/Days of Meeting for Worship, and exceptions, if any_____

   _____

3. Location of Meeting_____

   _____

4. **Meeting Mailing Address**_____

   _____

5. Phone # for Meeting information (for *Yearbook*)_____

6. E-mail contact for Meeting (for *Yearbook*)_____

7. Meeting web site _____

8. When does your meeting appoint the Clerk, Treasurer, Clerks, et al.?_____

9. Where should mail for the Clerk be sent?   Meeting Place _____   Clerk's home _____

10. **CLERK** OF MEETING _____ Home Phone _____

    Address _____E-Mail_____

    CO-CLERK (If Any) _____Home Phone_____

    Address _____E-Mail_____

    CO-CLERK _____Home Phone _____

    Address _____E-Mail_____

11. May we put Telephone #'s in the *Yearbook*? _____

12. **TREASURER** _____Home Phone_____

    Address_____

    E-Mail _____

13. **PASTOR** _____Home Phone_____

    Address_____

    E-Mail _____

14. **MINISTRY/COUNSEL CLERK**_____Home Phone _____

    Address_____

    E-Mail _____

15. **PEACE/SOCIAL ACTION CLERK**_____Home Phone _____

    Address _____

    E-Mail _____

16. **RELIGIOUS ED. CLERK**_____Home Phone _____

    Address _____

    E-Mail _____

17. **RECORDED MINISTERS** _____Home Phone _____

    Address _____

    E-Mail _____

18. **REPS TO MEETINGS FOR DISCERNMENT** 1. _____

    2. _____

19. **REPS TO SPRING/FALL SESSIONS** 1._____

                                                     2._____

20. **RECORDER** (Not Recording Clerk) _____

      Address_____

      Home Phone _____ E-Mail_____ _____

21. **ADVANCEMENT CONTACT** _____

      Address_____

      Home Phone _____ E-Mail_____ _____

22. **EARTHCARE CONTACT**_____

      Address_____

      Home Phone _____ E-Mail_____ _____

23. # of **SPARKS** for Non-Members _____ 24. # of **YEARBOOKS** for Library _____
      (Members receive SPARK directly at their homes)

25. Number of **YEARBOOKS** needed for members not under appointment _____
      (Members of YM Committees receive the Yearbook at their homes)

26. Send bulk copies of **SPARK** & **YEARBOOK** to   Clerk_____ Meetinghouse_____

27. Average number in Meeting for Worship (members+attenders+visitors)_____

28. Average number in First Day/Sunday School_____ Time of School _____

29. Where are you listed for inquiries locally? _____

30. Do you have a **NEWSLETTER** ____ If so, who is the **EDITOR**?_____

      E-Mail_____

      PLEASE add the Yearly Meeting office to your mailing list for newsletters, special events, & all literature

31. **PRISON MEETINGS** and name of contact person(s)_____

      _____

      _____

32. **WORSHIP GROUPS** under your care, or in your area & contact person(s)

      _____

      _____

33. Special projects or programs, community affiliations_____

      _____

      _____

      _____

      _____

      _____

      _____