

SESSIONS COMMITTEE
NYYM Summer Sessions

Wednesday, July 26, 2017

PRESENT: Jeffrey Aaron, Cheshire Frager, Ty Griese, Martha Gurvich, Kathleen Lawson, Melanie-Claire Mallison, Dawn Pozzi, Claire Simon, Doug Way, Helen Garay Toppins, Deb Wood

REGRETS: Linda Houser, Jennifer Lindop

201707.01: The meeting opened with silent reflection. Friends introduced themselves and their relationship to the committee.

201707.02: Melanie-Claire reminded Friends that Fall Sessions will be held in All Friends Region. She asked that we request permission to use the NYYM email list to cull AFRM names and emails, so that the Host Task Group can easily contact their region asking for volunteers and hospitality hosts. The Committee approved.

201707.03: Melanie-Claire asked for approval to distribute the recommendations on the Pay-As-Led (PAL) proposal that have been formalized by the PAL ad hoc working group. Friends considered a comment from the discussion held last evening about verifying membership for those who want to take advantage of a reduced housing cost for the event. The Committee approved forwarding the recommendations to General Services Coordinating Committee.

201707.04: Friends approved requesting up to \$5000 to update the registration process to make as user-friendly as possible registering using Pay as Led.

201707.05: Melanie-Claire read the attached document about the Equalization Fund. Questions have been raised about transferring money out of the Equalization Fund for any reason other than subsidizing individuals to attend YM Sessions AND the timing of such transfers. Melanie-Claire proposed that we recommend to Financial Services Committee (FSC) that they consider *toward the end of the fiscal year* reconciliation of the Fall/Spring Sessions fund, Equalization Fund and registration income to the satisfaction of creditors, donors and auditors. Friends approved. Doug Way agreed to take this to FSC.

GSCC-2010-04 General Services CC approved establishing the following fund; NYYM Equalization Fund. This fund is established to help members and attenders of Monthly Meetings within New York Yearly Meeting attend NYYM Sessions which they would otherwise be unable to afford. Like other NYYM Treasurer-Managed Funds, the Equalization Fund is able to receive contributions, disburse money, and carry over balances from year-to-year. The Fund is outside the operating budget and may receive transfers from the operating budget, contributions from individuals, session registrants and other sources. It will be reported in the yearly accounting of funds, and fully audited in the usual fashion.

The disbursements of scholarship or other financial assistance from the Equalization Fund will be the responsibility of Sessions Committee, which will assign a member to work with a representative of the Advancement Committee and with the NYYM Associate Secretary. They will establish guidelines for the Fund's use, and create a process for receiving applications and notifying applicants of the amount of support determined. Sessions Committee will review yearly (fall or winter) the need and effectiveness of the fund, current guidelines (or proposed changes), and the need for raising additional contributions.

**SESSIONS COMMITTEE
NYYM Summer Sessions**

Thursday, July 27, 2017

PRESENT: Jeffrey Aaron, Lucinda Antrim, Cheshire Frager, Melanie-Claire Mallison, Dawn Pozzi, Ellie Rosenberg, Doug Way, Deb Wood

201707.06: Friends approved the following nominations:

Clerk: Melanie Claire Mallison

Recording Clerk: Deb Wood

Summer Sessions Conference Services Liaison: Martha Gurvich

Spring/Fall Sessions Coordinator: Melanie-Claire Mallison

JYM Liaison: Dawn Pozzi

201707.07: Friends approved having Melanie-Claire invite the SB Librarian to choose two books from the Mosher Book Table as our gift to Silver Bay this year.

201707.08: Friends approved renaming the Sessions Committee Handbooks "Sessions Committee Manuals."

201707.09: The minutes from the July 26 meeting were approved. Minutes from today's session will be approved by email.

201707.10: We held hands around the circle for a few seconds of gathered worship!

FOLLOW UP REPORT FROM DOUG WAY:

On Sat, Jul 29, 2017 at 3:56 AM, Doug Way <papadougway@gmail.com> wrote:
MCM,

I talked with Mary about moving \$ from the EQ fund to the SF sessions funds. Her current process is exactly what we were asking for - \$ are moved only if the SF fund would go negative without them.

I also asked about how remaining \$ are handled in both funds. She confirmed that any in the SF fund at the end of the year are moved into general revenue. Any in the EQ fund remain there to carry a balance into the next year.

I asked whether the SF fund could be handled similarly with any \$ remaining at the end of the year being carried into the following year. She said that she didn't see any problem with that.

I remember a prior discussion about the difficulty of budgeting SF sessions expenses due to the wide variations in costs. Would carrying forward \$ across years help that?

I sent this only to you because I do not have a Sessions committee list on my phone. Please distribute as appropriate.

Doug

Sent from my iPhone

On Aug 10, 2017, at 10:46 PM, Melanie Claire Mallison <msmellie@gmail.com> wrote:
Thank you, Doug! Did you get a chance to talk to Financial Services Committee too, about waiting until the end of the year to reconcile the funds?

Thank you!

On Thu, Aug 10, 2017 at 11:48 PM, Doug Way <papadougway@gmail.com> wrote:

That seemed to be a Treasurer function. Mary had been reconciling twice - once for Spring and once for Fall - but agreed that doing it once at the end of the year made more sense.