

MONTHLY MEETING INFORMATION SHEET - MAY 2010

1. **Meeting Name** _____ **Regional Meeting** _____
2. Times/Days of Meeting for Worship, and exceptions, if any _____

3. Location of Meeting _____

4. **Meeting Mailing Address** _____

5. Phone # for Meeting information (for *Yearbook*) _____
6. E-mail contact for Meeting (for *Yearbook*) _____
7. Meeting web site _____
8. When does your meeting appoint the Clerk, Treasurer, Clerks, et al.? _____
9. Where should mail for the Clerk be sent? Meeting Place _____ Clerk's home _____
10. **CLERK OF MEETING** _____ Home Phone _____
Address _____ E-Mail _____
CO-CLERK (If Any) _____ Home Phone _____
Address _____ E-Mail _____
CO-CLERK _____ Home Phone _____
Address _____ E-Mail _____
11. May we put Telephone #'s in the *Yearbook*? _____
12. **TREASURER** _____ Home Phone _____
Address _____
E-Mail _____
13. **PASTOR** _____ Home Phone _____
Address _____
E-Mail _____
14. **MINISTRY/COUNSEL CLERK** _____ Home Phone _____
Address _____
E-Mail _____
15. **PEACE/SOCIAL ACTION CLERK** _____ Home Phone _____
Address _____
E-Mail _____
16. **RELIGIOUS ED. CLERK** _____ Home Phone _____
Address _____
E-Mail _____
17. **RECORDED MINISTERS** _____ Home Phone _____
Address _____
E-Mail _____
18. **REPS TO MEETINGS FOR DISCERNMENT** 1. _____
2. _____

19. **REPS TO SPRING/FALL SESSIONS** 1. _____

2. _____

20. **RECORDER** (Not Recording Clerk) _____

Address _____

Home Phone _____ E-Mail _____

21. **ADVANCEMENT CONTACT** _____

Address _____

Home Phone _____ E-Mail _____

22. **EARTHCARE CONTACT** _____

Address _____

Home Phone _____ E-Mail _____

23. # of **SPARKS** for Non-Members _____ 24. # of **YEARBOOKS** for Library _____
(Members receive SPARK directly at their homes)

25. Number of **YEARBOOKS** needed for members not under appointment _____
(Members of YM Committees receive the Yearbook at their homes)

26. Send bulk copies of **SPARK & YEARBOOK** to Clerk _____ Meetinghouse _____

27. Average number in Meeting for Worship (members+attenders+visitors) _____

28. Average number in First Day/Sunday School _____ Time of School _____

29. Where are you listed for inquiries locally? _____

30. Do you have a **NEWSLETTER** ____ If so, who is the **EDITOR**? _____

E-Mail _____

PLEASE add the Yearly Meeting office to your mailing list for newsletters, special events, & all literature

31. **PRISON MEETINGS** and name of contact person(s) _____

32. **WORSHIP GROUPS** under your care, or in your area & contact person(s)

33. Special projects or programs, community affiliations _____

