

New York Yearly Meeting
Consent Agenda
Spring Sessions, April 13 - 15, 2012

Friends are asked to consider the items below in preparation for the meeting for worship with attention to the life of the Yearly Meeting on **Sunday morning, April 15**, at Purchase Meeting, when Friends will be asked whether we can approve the items without discussion. Prior to that time, Friends should familiarize themselves with the consent agenda, read the written material pertaining to each item, and contact the named Friends with questions or concerns. General questions can be brought to the Yearly Meeting Clerk, Heather Cook. Any item brought to the Clerk with unresolved concerns will be removed from the consent agenda, and at the Clerk’s discretion will either be sent back to the originating committee or be brought to the Yearly Meeting for worshipful consideration.

All contact information is available in the Yearly Meeting Yearbook, which should be available at all Meetings.

Decision Concerning	Info Available	Friends Available for Consultation	Actions Proposed (to be recorded as YM minutes)
1. Requests for release from service	Page 2	Jill McLellan and Deb Wood, co-clerks, Nominating Committee	Friends are asked to accept requests for release from Yearly Meeting service as listed for review.
2. Proposed addition of “Co-opting Practice” in <i>Handbook</i>	Page 2	Jeffrey Aaron, clerk, General Services Coordinating Committee (GSCC)	Friends are asked to approve the addition of a “Co-opting Practices” for inclusion in the “Appointments” section of the <i>Handbook</i> . <i>Approved by GSCC in January 2012.</i>
3. Proposed revisions for Funding from Outside Sources in “Committee Guidelines” in <i>Handbook</i> .	Page 3-4	Jeffrey Aaron, clerk, General Services Coordinating Committee (GSCC)	Friends are asked to approve revisions to the <i>Handbook</i> page for Funding from Outside Sources in the “Committee Guidelines” section of the <i>Handbook</i> . <i>Approved by GSCC in January 2012.</i>

1. Requests for Release from Service

Susan Laughter (Brooklyn)

Communications 2013

Fred Doneit (Poughkeepsie)

Supervisory Committee for the General Secretary 2013

Nancy Gabriel (Ithaca)

Supervisory Committee for the General Secretary 2014

Jolene Festa (Brooklyn)

Committee on Conflict Transformation 2013

Daphne Mason (Butternuts)

Indian Affairs Committee 2013

2. Proposed addition of “Co-opting Practice” for inclusion in the “Appointments” section of the NYYM *Handbook*.

Co-opting Practice

Co-opting is a process for noting Friends who serve under appointment of New York Yearly Meeting outside the usual guidelines for service. Names of co-opted individuals are listed in the *Yearbook* with the appropriate class and with the designation “co-opted.”

An individual may be co-opted for one year at a time in these instances:

- An individual under appointment through the usual nominating process may be co-opted if s/he is not a member of a monthly meeting. This individual must understand and accept Friends’ practice for conducting business in worship.
- An individual who has served on a committee for the maximum time allowed and agrees to serve for another year to respond to a particular need of the committee. This individual may be co-opted for only one year.

Revised and approved by General Services Coordinating Committee January 28, 2012

3. Proposed revision to New York Yearly Meeting *Handbook* COMMITTEE GUIDELINES Sect. D “Financing,” in the General Services section (page 77).

2. Funding from Outside Sources

Introduction:

This is a policy statement on Requests by Yearly Meeting Committees for Funding from Sources Outside the Yearly Meeting, originally approved by Representative Meeting in 1980. The current version date is at the end of this document. It is applicable to all Yearly Meeting committees. Separately incorporated organizations related to NYYM are encouraged to develop their own guidelines for seeking outside funding. When the outside funding is the result of an endowment or special bequest to NYYM, and an existing or special NYYM committee or task group is required to manage and utilize these types of funds, this is a special situation not restricted by the following Yearly Meeting Guidelines for Funding from Outside Sources. However, all NYYM committees and programs, no matter their source of fundings, work within the guidelines of the YM authority and structure.

Guidelines:

Friends are committed to expressing faith in action. We show our commitment by putting our own time, our own energy, and our own money into activities that demonstrate our beliefs. New York Yearly Meeting funds its concerns in part through the Yearly Meeting Operating Budget and trust funds of the Yearly Meeting, and the rest from the Sharing Fund. Money to do this comes from our Operating Budget, trust funds of the Yearly Meeting, the Sharing Fund, and from individual friends. Occasionally a committee may consider seeking outside funding to meet a need that seems beyond our financial resources at the time. This outside funding should be for the short-term, an immediate solution to a problem rather than a permanent part of our financial structure. If the need is projected to continue beyond a one- to two-year span or persists after that time, then Friends should give thought to meeting that need within our budget structure. Funding that is needed beyond a one- to two-year horizon should be sought only after careful consideration and seasoning to determine how meeting these needs can fit into the spiritual and financial structure of the Yearly Meeting.

Because of the danger that seeking outside funding may become an end in itself and become too large a portion of the Yearly Meeting Operating Budget, and the possibility that projects funded by such grants may become primarily interested in their own survival, it is important that there be clear guidelines for the grant applications. The following considerations should precede requests for outside funding:

1. A clear definition of the project should be developed by the originating group, showing the aims, the amount of money needed (according to budget categories, not just total), the time for the project's completion, and the disposition of the project once the portion to be funded is completed.
2. Friends should be clear on the nature of the organization from which funds are being requested.

3. Grants should be requested in the name of New York Yearly Meeting. They should be administered in such a way as to maintain the project's Quaker origin, character, and identity and to be thought of as New York Yearly Meeting projects.
4. For any staff to be added as a result of project expansion due to outside funding, the Personnel Committee of the General Services Section shall review and must approve the proposed job descriptions, supervisions, salary, etc., for consistency with the Yearly Meeting personnel policies.
5. Certain projects supported by Yearly Meeting funds may be encouraged to seek independent status or other affiliation, in order that they may continue to grow and that the way may be open for Yearly Meeting committees to venture forth into other areas of endeavor. Such modifications should be made by the originating group in consultation with the section coordinating committee and the Financial Services Committee.
6. The proposal developed in accordance with the guidelines above shall be considered by the appropriate section coordinating committee. It shall be considered first on its merits, then for its relationship to other funding interests of committees in the section and for the appropriateness of seeking outside funding. If the coordinating committee approves, the proposal will be presented to the General Services Coordinating Committee and the NYYM Trustees for approval or further seasoning on issues including, but not limited to, insurance, payroll, liability, taxes, employment status, and other possible legal issues.
7. All money from grants will be held by the Yearly Meeting treasurer in a project-specific fund. The treasurer will have the responsibility for proper administration of these funds.
8. Responsibility for oversight of the funded project rests with the committee that originated it, and its general oversight with the section coordinating committee.

Revised and approved by General Services Coordinating Committee January 28, 2012